Using the Interactive Map

The map allows you to select a variety of information based on the state of Delaware, our three counties, cities, specific addresses, zip codes, legislative districts, school districts, and more.

Here are steps for using the map and finding the information you need:

- 1) Click on the *Location* dropdown.
- Select the option you want to search Location, Census Tract, Block Group, Congressional District, US Senate, School District, State District, or Metro Area. Once you have clicked on the option you want to search, you will be given three options.
 - Option 1 For *Location* enter the area (Delaware for the whole state, the name of a county or city, address, or zip code) for which you want to search.
 - Option 2 For *Census Tract* and *Block Group* enter the FIPS number for which you want to search.
 - Option 3 For *Congressional District, US Senate, School District, State District,* or *Metro Area* select *Delaware* and the remaining items you want to research at the top of the page. Once you have selected the information, click the search button (magnifying glass).
- 3) Once this part is completed, click on the *New Map* button on the top left to select the option that best fits your search. Choose from *Demographics, Incomes & Spending, Housing, Quality of Life, Health, Non-Profits,* and *Boundaries*.
- 4) Once you select an option under New Map, you can then narrow your search further based on the option's sub-categories. (i.e., The Demographics option allows you to search based on Race, Ethnicity, Age, Sex, Household. Under the Non-Profits option, you can search by Headquarters or Program Locations.)
- 5) In addition to the map being highlighted with dots to represent organizations within the area you are researching or the color coding of information in areas you are seeking to find, a *Legend* will also appear in the upper right-hand corner with additional information. Click on the *Expand Legend* button and you will be able to narrow/change your search or search for a non-profit by name*. Once you click on the name of the specific organization in the *Legend* or on a map dot, a card will pop up with that organization's name and information on the map.
- 6) Once the map is highlighted with the information you want, you can print that portion of the map by clicking on the three (3) vertical dots at the top of the page and selecting the print option.
- 7) Also housed under the three (3) vertical dots button, is the View Larger button, which gives you the option to work on a larger map. Since clicking the button will open the map in another browser, click View Larger prior to starting any searches. Searches conducted on the actual website map will not translate to the larger map but will remain on the website map.

Here are a few examples of searches:

To find the total Asian population in New Castle County, follow these steps:

1) In the *Location* search box, type New Castle and click on New Castle, DE (County) when it appears in the dropdown.

- 2) Click on New Map
- 3) Click on Demographics
- 4) Click on *Race, Ethnicity*
- 5) Click on Asian
- 6) Click on the plus (+) button to enlarge the map. The larger you make it, your search will become more detailed.
- 7) The *Legend* box will provide the percentage of Asian individuals in the county as of 2020. To adjust the information, click on the *Expand Legend* button. This will allow you to change the year to a range of years and/or change *Percent* to *Number*.
- 8) Once you have the information you are looking for, you can print the map by clicking on the 3 vertical dots at the top and selecting the print option.

To research an organization's financial and personnel information (La Esperanza will be used for this example), follow these steps:

- 1) Type *Delaware* in the *Location* search box and click on *Delaware (State)* when it appears in the dropdown.
- 2) Click on New Map
- 3) Click on Non-Profits
- 4) Click on *Non-Profits Headquarters* (financial and personnel information is not attached to non-profit's locations, only to their headquarters).
- 5) The *Legend* box will appear, click on the *Expand Legend* button.
- 6) In the search box under the Non-Profit Headquarters section, type La Esperanza
- 7) An informational card will appear with tabs for the past three years of their financial and personnel information on the map.
- 8) Click on the tab you want to review.
- 9) Once you have the information you are looking for, you can print the map by clicking on the 3 vertical dots at the top and selecting the printing option.

To search organizations located in a certain *State Senate District*, follow these steps:

- 1) Pull down the *Location* box and select *State District*.
- 2) Pull down the *State* box (appears next to the *State District* box) and select *Delaware*.
- 3) Keep *Upper House* (this would be changed to *Lower House* if searching for a *State House District*).
- 4) Pull down the *District* box to find the district for which you want to search.
- 5) Once that district area is highlighted in orange on the map, click *New Map*.
- 6) In the dropdown, click Non-Profits.
- 7) Click on *Non-Profit Program Locations*.
- 8) The *Legend* box will appear, and the organizations will populate on the map in that area as colored dots. The *Legend* provides the color codes for all organizations.
- 9) You can click on the dots within the area of the district to see the organizations' names.

10) To print the area of the map with the dotted organizations, click on the 3 vertical dots at the top of the page and select the printing option.

If you have questions while using the map or need a more complex report, <u>contact the SHARE Delaware</u> <u>administrator</u>.

*If the name of the organization you are searching has an accent, such as Mélomanie, type the name of the organization in all capital letters (MÉLOMANIE) in the *Legend's* non-profit search box.